



**Articles of Association
and Bylaws of the
World Federation of
Arab Intellectuals
(WFAI)**

**The High
Supervisory Council.**



دار نشر رقمنة الكتاب العربي-
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Statute of the World Federation of Arab intellectuals (WFAI)

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Introduction

In an era of accelerating digital transformations and unprecedented blurring of borders between nations, the need to adhere to our authentic cultural identity intensifies as a fortress from which we can move towards the horizons of the future with steps conscious of our standing and role. Furthermore, our Arabic culture, with its extensive historical legacy, social diversity, and symbolic richness, deserves to be a vital part of the human cultural landscape, not to remain confined by geography, or a victim of neglect or exploitation.

Based on this vision, this union was founded, stemming from our belief that cultural action is not an elitist luxury, but a vital necessity imposed by the challenges of the current stage and the demands of tomorrow. And that culture is a tool for advancement, and a bridge for communication that crosses the chasm of ignorance and stereotypes. And that the

intellectual is a key player in shaping awareness, driving change, and consolidating values, not merely a transmitter of knowledge.

From this and for its sake, the union has outlined its main objectives, summarized in spreading our Arabic culture with its civilizational accumulation and creative expressive forms, while being open to other cultures from the position of an active participant, not a passive, dispossessed one, while maintaining our independence and rejecting subservience. As well as enhancing our global presence within a comprehensive human horizon that recognizes differences, celebrates diversity, and resists all forms of exclusion. In addition to supporting Arab intellectuals, backing their intellectual production, and highlighting their contributions in regional and international forums, through diverse practical programs including publishing, seminars, and training workshops.

In light of the immense possibilities provided by modern media, we consider this era a historical turning point for conveying our cultural voice to the widest possible extent, provided we make good use of them and develop a discourse that combines authenticity with modernity, and transcends superficial consumption towards genuine impact. This is what we strive to

achieve through organized joint work, and a clear and transparent legal framework that structures interventions, ensures the independence of decisions, and activates mechanisms for evaluation and accountability.

For four years, we have patiently carved our path, certain of reaching our goal, transforming an idea into a project, and a dream into reality. During this time, we also witnessed many obstacles and a period of pause, which we transformed into a space for reflection and review, and an arena for gathering energies and renewing determination. Today, as we step into a new phase of activity and initiative, we present this document containing the basic and internal regulations, which is a culmination of a journey characterized by constructive discussion and a sincere desire to establish a robust and sustainable project, based on regulatory yet flexible legal foundations, allowing for the renewal of roles and adaptation to changes.

We do not claim perfection, and we believe that our project is still in its early stages. But we believe in the strength of beginnings if they are founded on sound conceptions, honest intentions, and a solid collective will. We also know that establishing our cultural position globally is not achieved overnight, but it

certainly begins with practical steps, such as this work through which we aim to clarify the nature of the union and officially announce its organizational framework to all, as befits a registered and officially recognized organization, and as a statement of existence and a testament to achievement above all else.

We realize that the road is long, but we are certain that every great edifice begins with a cornerstone. And this booklet is our cornerstone, which we place today in the hands of everyone who sees life in culture, a pulse in creativity, and a belief in belonging, rather than merely a function, a trace, or a slogan.

Dr. Mohammed Saeed AL-mekhlafi
Chairman of the Supreme Supervisory Council
of the World Union of Arab Intellectuals.

Statute

5/2/2021

Vision

To be the major global umbrella for all intellectuals belonging to all Arab countries of various races without discrimination.

The message :

Upgrading Arab culture and supporting the Arab intellectual

Core values:

Originality: an intrinsic value meant by tradition, quality and innovation.

Professionalism : We look forward to it as a way to master, be effective and gain the trust of others.

Responsibility : Our sense of the size of the responsibility that rests upon us achieves commitment.

Responsibility Our sense of the magnitude of our responsibility achieves the obligation.

Service: We are committed to service, feeling and practice, and that we are only found to serve everyone .

Independence: We work with complete independence and do not follow any party.

Continuity : is our goal of sustained progress and development .

Public : to wave our services to all members without discrimination .

Rationalization : is the value of a task that we seek to establish as a general culture in various fields.

Universality: an original approach and we do not deviate from it

Principles and tasks of the Federation

Article(1)

A- The International Federation of Arab Intellectuals is referred to as the Federation .

B - The President of the International Federation of Arab Intellectuals is referred to as the President or President of the Federation

C - The Vice President of the International Federation of Arab Intellectuals is referred to as the Vice President or Vice President Federation

D- The Council of Directors of the International Federation of Arab Intellectuals is referred to as the Council of Directors and to the member of the Council of Directors of the International Federation of Arab Intellectuals as a member of the Council of Directors .

E - The Supreme Supervisory Council of the World Federation of Arab Intellectuals is referred to as the Supervisory Council, and to the President of the Supreme Supervisory Council of the World Federation of Arab Intellectuals as the Chairman of the Supervisory Council, and to the second as the Vice-President of the Supervisory Council, and to the members of the Supreme Supervisory Council of the World Federation of Arab Intellectuals as the member of the Supervisory Council .

F- The employees of the World Federation of Arab Intellectuals are referred to as employees .

G- The owners of paragraphs (b), (c), (d), (e) and (f) are collectively referred to as workers .

H - Members of the International Federation of Arab Intellectuals who hold a membership card are referred to as members .

I - All periods used for the Federation and its records according to the Gregorian date.

Article(2)

A- The Federation is a global cultural organization to serve Arab culture in all its races and to serve intellectuals of various races in the Arab world and all countries of the world that include Arab communities .

B - The headquarters of the federation is in the Kingdom of Sweden and it is registered in the official authorities there with the number .(802534-5706)

C The core values of the Federation are originality, professionalism, responsibility, service and independence
Continuity, generality, rationalization, and universality.

Article(3)

A- The federation consists of the board of directors, the supervisory board, employees and members .

B- Arabic is the official language in correspondence and another language can be used when needed .

C - The Federation respects all systems of countries around the world, the Charter of the United Nations and human rights.

D- The Federation has no relations with the internal policies of states.

E- everyone who belongs to the Federation is committed to public morals

Article(4)

A _ The Council of Directors is an executive Council to manage the affairs of the Federation

B- The Council of Directors consists of the President of the Federation, the Vice-President of the Federation and the members of the Council.

C. The President is the one who manages the Council of directors, who has all the powers to manage the affairs of the federation, and he is authorized to sign.

D. Vice-President shall have all powers when the President is absent or assigned

E. The members of the Council of directors and advisors are chosen by the president after his election .

F_ In the event of the death, resignation or dismissal of the President by the Supervisory council , he shall again be the President of the Federation and shall complete his presidential term and in the event of the death, resignation or dismissal of the Vice-President with the President of the Federation, the President of the Council

The Federation is chaired by the President of the supervisory Council and calls for the elections of the President of the Federation or a new President of the Federation is appointed in the event that the elections cannot be held for any reason

G. The number of members of the Board of Directors shall not be less than seven members and not more than nine members .

H. The Board of Directors holds its periodic sessions under the chairmanship of the Federation President and his deputy for discussing the issues of the Federation and vote on its decisions.

Article(5)

A- The supervisory Council is a Council consisting of members led by the Chairman of the The supervisory Council, with a Deputy and representing the Supreme Authority of the Federation

B- _ The President of the Supervisory Council shall appoint the members of the Council in an unspecified number, as determined by a decision of the officer who has the authority to act in the subordinate departments of the Federation The employee who has the authority to monitor the sub-departments of the federation.

C. The Council shall supervise the implementation of the provisions of the Articles of Association, control all activities of the Federation, study all reports and observations related to regulatory affairs, and take the necessary measures to address the deficiencies that have been revealed .

D_ In the event of the death or resignation of the Chairman of the Supervisory Council, he shall appoint a deputy and choose his deputy from among the members of the Supervisory Council.

E- The Supervisory Council shall have the right to intervene to invalidate any decision taken by the President of the Federation in violation of the Regulations basic and Federation constants .

F_ The Supervisory Council holds its sessions at the invitation of the chairman of the Council and its decisions are taken with the vote of the majority of the members. The vote of the chairman of the Council is in two forms if the number of the Supervisory Council members is even.

G- The Council of Directors holds its periodic sessions under the chairmanship of the Federation President and his deputy to discuss the issues of the Federation and vote on its decisions.

Article(6)

A - The president of the federation is chosen through elections or by appointment by the supervisory council.

B- Each presidential term of two Gregorian years begins with the beginning of the Gregorian year.

C- Whoever holds a membership card has the right to submit the nomination file for the election after announcing that by the supervisory council.

D- The nomination file must contain a curriculum vitae of the candidate, his/her second, his/her council members and his/her administration's work plan for the presidential term.

E- Candidacy files are submitted to the supervisory council, which organizes the elections and announces the winner. The supervisory council has the right not to accept any candidate's candidacy papers.

F- Receiving applications for candidacy begins at the beginning of August of the second year of the current president, and the door for submission ends at the end of September, and the election period is at the beginning of

December to announce the results on the twentieth of it.

G - The president has the right to apply for more than one presidential term.

H- The members of the Supervisory Council are the ones who vote for the president .

I- Election Commission decisions are final decisions.

Article(7)

A- The jobs of the Federation are voluntary and financial rewards can be provided, if possible, to everyone who works in the Federation

B -The employees in the Federation are appointed by the president of the Federation.

C- Every employee of the Federation is of interest and thanks for his volunteering to work.

D_ Periodic meetings are held between employees and the Council of Directors.

E. All employees report directly to the president and his deputy, and submit periodic reports every three months .

F- The president can seek the help of any institution to manage a specific job in the Federation

G - No employee or official has the right to overstep his powers or infringe on the authority of another employee or take decisions away from his direct manager or exploit the position or the name of the federation or its logo or Websites for personal purposes

H - Each employee is entitled to a leave of thirty days, and the same amount is compulsory. In the case that the employee obtains a leave, another employee from another department is assigned until his return.

I. An assistant can be appointed for each employee when needed after submitting a request to the president

J- The president can create jobs when needed.

k- Every employee remains in his position unless he submits his resignation or the president considers appointing a replacement for him when the interest of the federation requires that, or when he transgresses the decisions, instructions and regulations of the Federation.

Article(8)

A- The president, at the end of each calendar year, submits the Federation's budget during the past year to the Supervisory Council after it has been prepared by the financial officer and approved by the legal director .

B- A bank account shall be opened in the name of the Federation , in which all amounts belonging to the Federation shall be placed.

C- The head of the supervisory Council , his deputy and the president of the federation shall keep the official papers of the federation and submit them electronic copy of it .

D- Membership card fees are the first resource for the federation, and this does not preclude estimating a fee that suits everyone, and it is easy to obtain a membership card.

E. Members of the Council of Directors, consultants, the supervisory Council , forums for supervisory work, employees of the federation, and holders of honorary memberships get a membership card without fees.

F- Exceptions can be made for those who cannot pay membership fees.

G. Donations are the federation's second resource, and their amounts are placed in the federation's account, and no amount is accepted to serve specific directions, whatever they may be

H- Sponsorships are the federation's third resource, provided that the sponsors do not transgress the federation's principles and goals

I- The President signs care contracts or authorizes his/her representative.

Article(9)

A- Every Arab, or whoever speaks Arabic, or who belongs to any Arab country, regardless of his race, and holds the quality of an intellectual, has the right to obtain a Federation membership card without restrictions or discrimination.

B- Each membership card is for one year.

C - All members are committed to the morals and ethics of the intellectual

D_ No reason can prevent an intellectual who fulfills the conditions for membership from obtaining it If the reasons are financial.

E_ The Federation strives to provide the maximum possible services to all members and to spread culture among others Intellectuals in the Arab world and around the world.

F- The president can cancel the membership card of a member without entailing obligations on the federation towards the member in the event that he transgresses public morals or the goals of the federation .

G - Honorary membership of the Federation can be offered to non-intellectuals if the interest requires it by the title of an oriental member, honorary member, honorary president, or any other honorary position.

H- All memberships and all honorary positions have no executive powers.

Article(10)

A- Any person who exceeds the regulations who is employed or members within the Federation subject to penalties.

B- Penalties within the federation for its employees are either warning, temporary suspension, or dismissal

Retention of membership or dismissal with cancellation of membership .

C - The punishment within the federation for members is either suspension or cancellation of membership .

D. Exceeding the powers by one of the workers within the federation exposes its owner to dismissal, and in the event that this is repeated, he is subject to dismissal while membership remains.

E - Exploiting the federation's name or logo for personal purposes or to offend third parties by offering its owner a penalty that may reach dismissal with membership cancellation for workers and membership cancellation for members .

F_ And verbal or physical assault by exposing her to suspension, and the punishment may reach dismissal with Cancellation of membership for workers and cancellation of membership for members.

G_ When a penalty is imposed, its cause must be stated

H. In the case that a penalty is issued against an employee or member, he can submit an

appeal to the Board of Directors. Within a period of fifteen days from the date of the penalty, provided that the response comes to him within ten days. If the rejection is negative, he has the right to submit an appeal to the Supervisory Council within a period of fifteen days from the end of his appeal to the Council of Directors, provided that the response comes to him within ten days.

Article(11)

A- The Federation holds several annual competitions, programs and events.

B. The Federation Competition is an annual competition that the Federation holds during the summer of each year in several branches cultural, and this will be announced in the media and means of communication.

C- Each competition has its conditions that suit the field, subject and stage.

D- The Federation holds its annual celebration through the means of communication

E- Every participant who participates in the Federation's competitions, whether he is an individual or an institution, represents himself and does not represent the Federation.

F- The winner of the Cultural Federation Prize is announced during the annual Federation Competition and is awarded to the best cultural institution that provided a service to Arab culture during the year

G- Each district or department manager can hold internal competitions after coordination with a director .

H- The Federation presents honorary shields, certificates of appreciation, and medals of cultural and moral value during the year to those public figures the Federation deems deserving .

I-The Federation presents honorary shields, certificates of appreciation, and medals that have cultural and moral value through the Federation , as they are earned by employees or members.

Article(12)

A- The Federation establishes a cooperation agreement with each party that the president deems beneficial for the Federation .

B- No body operating within the Federation has the right to speak on behalf of the Federation

or to establish a cooperation agreement with a external party except through the President or whoever is officially authorized in accordance with the specific powers

C- Every cooperation agreement should not cause harm to the Federation .

D- Each cooperation agreement must not affect the constants and objectives of the Federation

E- All prizes obtained by the federation are the property of the federation and not to the president, his deputy, or one of the employees.

F- All awards received by the Federation are the property of the Federation and not of the President, Vice-President or a worker

Article(13)

No one has the right to change the statute approved for the constituent system of the federation. Otherwise, the president of the federation is authorized to issue decisions, instructions and regulations necessary to implement its provisions and to improve and control the workflow in a manner that does not inconsistent with the powers specified in this statute.

Bylaws of the Federation

Chapter One

Federation Structures

Section One

Board of Directors

Article 1: The President of the Federation manages the affairs of the Federation, overseeing its operations, including appointments and dismissals, as well as signing all agreements and contracts by issuing all decisions or as he deems appropriate for managing the Federation's affairs.

Article 2: The Board of Directors holds its monthly meetings at the invitation of the Chairman or through a method he determines. The Chairman's vote counts as two in case of an even number of attendees. The Board may refer certain decisions to the Advisory Council for opinion. At least half of the members must be present for the meeting to be valid.

Article 3: The President of the Federation has the right to dismiss any board member and appoint a replacement.

Section Two

Supervisory Council

Article 4: The Chair of the Council is responsible for determining the organizational structure, making appointments, issuing decisions and instructions related to defining duties and responsibilities, work manuals, and job classifications.

Article 5: Supervisory specialists perform the Council's tasks and responsibilities within their designated branch office and must submit regular reports on supervisory affairs to the Council. The Federation must provide the necessary support for them to fulfill their duties effectively.

Article 6: Supervisory specialists are subject to all Federation regulations regarding the rights and duties of its employees.

Article 7: Observers do not have the right to vote on the Council's decisions or on those of its committees unless granted permission by the Chair.

Article 8: The Chair has the right to dismiss a Council member or a supervisory specialist if it is shown that he has violated the Federation's principles or failed to comply with its regulations.

Section Three

Advisory Council

Article 9: The Advisory Council consists of the Chair, the Deputy, and members who are all appointed by the President of the Federation.

Article 10: The Advisory Council gives its opinion on issues referred to it by the President of the Federation, and communication is conducted via a means determined by the President.

Article 11: Members of the Advisory Council have the right to refrain from expressing an opinion on any issue without giving reasons.

Article 12: The President of the Federation—not the Chair—has the authority to dismiss a member of the Advisory Council.

Section Four

Branch Managers

Article 13: The Branch Manager is the person who manages a branch of the Federation in a country or region where the Federation has a presence.

Article 14: The Branch Manager follows up with Federation members in his area to facilitate their affairs as much as possible, organize events and competitions either in-person or virtually, represent the Federation in cultural events held by the branch's country in cooperation with relevant parties, and manage the branch's social media presence.

Article 15: Each Branch Manager prepares an advance plan before the start of the year to be submitted to the President of the Federation.

Article 16: When a branch is holding an event that overlaps with a section of the Federation, the section must be notified, but the branch retains the right to manage the event fully.

Article 17: The Branch Manager nominates a deputy and a working team as needed. The President of the Federation may accept or reject any nominee.

Article 18: The Branch Manager carries out Federation tasks from home, but the Federation may choose a headquarters if there is a sufficient budget or by coordinating with the President.

Article 19: The Branch Manager may establish cooperation with relevant entities in the branch's country after consulting and receiving approval from the Federation's leadership.

Article 20: The branch must respect the laws of the country or region in which it operates and may not intervene in political affairs under any circumstances.

Article 21: The Branch Manager must report directly to the President of the Federation if any significant issue arises within the branch.

Article 22: The Branch Manager has the right to request all papers and documents that support the branch's management, and the President of the Federation must cooperate by providing full support.

Article 23: For any financial obligations, the Branch Manager coordinates with the financial officer, who resolves all issues related to the branch. However, the Branch Manager may not commit the branch to any financial obligation or agreement without approval from the President.

Article 24: The Branch Manager holds regular meetings with branch staff.

Article 25: The President of the Federation holds regular meetings with Branch Managers, coordinated at least one week in advance and via an appropriate communication method.

Section Five

Heads of Sections and Centers

Article 26: The Head of a section or center manages one of the Federation's sections or centers, follows up on its activities, organizes events and competitions, and communicates with relevant entities and manages the section's or center's social media page if available.

Article 27: The Head of a section or center nominates a deputy and assistants as needed to manage the work. The President of the Federation may accept or reject nominees.

Article 28: The Head of a section or center prepares an advance plan before the start of the year to be submitted to the President.

Article 29: The Head of a section or center may establish cooperation with relevant entities after consulting the leadership of the Federation.

Article (30):

In the event that there are financial obligations on a department or center, coordination must be made with the financial officer. The financial officer must provide solutions for all issues arising from the department or center. At the same time, the head of the department

or center has no right to make any financial commitment or agreement on behalf of the department or center without referring to the President of the Federation.

Article (31):

The head of a department or center must conduct regular meetings with their staff.

Article (32):

The President of the Federation holds regular meetings with the heads of departments and centers. These meetings should be coordinated at least one full week in advance via an appropriate communication method.

Article (33) :

The President of the Federation explains the work of newly established departments and may also assign additional responsibilities to any department through a formal decision, according to what is conventionally understood to fall within administrative duties.

Chapter Six

Employees

Article (34):

The Federation values its employees and provides them with all possible support and assistance.

Article (35):

All roles at the Federation must not be burdensome to employees and must primarily take into consideration their family, professional, and other personal commitments.

Article (36):

The Federation continuously honors its diligent employees.

Article (37):

When a higher-level job opportunity arises, the Federation prioritizes promoting its hardworking employees.

Article (38):

The employee must fulfill their duties; in the event of a valid circumstance that prevents them from working, they must inform their direct manager promptly to avoid disruption of Federation activities. Every manager must also consider and accommodate logical circumstances affecting their staff.

Article (39):

If an employee wishes to resign, they must submit their resignation to their direct supervisor, who is to respond within three working days.

Article (40):

No employee may be dismissed from a department, branch, or center without the approval of the President of the Federation. However, their immediate supervisor reserves the right to suspend them temporarily without issuing a dismissal.

Article (41):

If an employee fails to fulfill their duties or does not comply with Federation regulations, their direct manager has the right to suspend them. The employee also has the right to file an appeal to a higher authority than their direct supervisor.

Title Two

Membership

Chapter One

Members

Article (42):

Any individual with cultural output, cultural activity of any kind, or knowledge/skills that enable them to provide logistical services to the Federation is eligible for membership.

Article (43):

Membership lasts for one year from the date of issuance and is renewable upon payment of the required fees.

Article (44):

The membership fee is set at \$21. This fee may be changed by the President of the Federation, subject to approval by the Supervisory Council, taking into account applicants' living conditions. The fee can also be reduced in specific countries at the request of the branch manager and upon the President's approval. Temporary or individual exceptions based on financial circumstances are also allowed.

Article (45):

The Federation guarantees a refined cultural environment for its members and offers them support and protection when possible.

Article (46):

The Federation develops programs and cooperation agreements that enhance the cultural knowledge of members and aim to provide them with full access to the Federation's benefits.

Chapter Two

Honorary Memberships

Article (47):

Each honorary membership is valid for one year and is automatically renewed unless declined by the President of the Federation.

Article (48):

Honorary members enjoy the same privileges as regular Federation members.

Title Three

Programs and Competitions

Chapter One

Programs

Article (49):

Every branch, department, or center has the right to establish its own programs provided that they are included in their annual plan.

Article (50):

Programs related to other departments must be coordinated with them. However, the branch maintains full control over the implementation of its programs.

Article (51):

The Federation's logo and the logos of accredited sponsors must be included in all programs and activities conducted by any branch, department, or center.

Chapter Two

Competitions

Article (52):

In the Federation's annual competition, organized by the Competitions Department, each Federation department oversees a branch of the competition, judging and submitting results to the Competitions Department based on their area of expertise.

Article (53):

The Media Department of the Federation is responsible for publicizing the Federation's annual competition, in coordination with relevant entities.

Article (54):

Each department, branch, or center has the right to appoint its own competition reviewers and manage its own competition, provided that the Competitions Department is informed and that it is included in the annual plan.

Article (55):

The decision of the Competition Committee is final.

Article (56):

Federation staff are not allowed to participate in competitions organized by the Federation.

Article (57):

The Federation's logo and the logos of accredited sponsors must appear in all competitions organized by the Federation or any of its branches or departments.

Title Four

Budget

Article (58):

The President of the Federation bears full responsibility for all financial matters and assumes liability for any resulting damages due to negligence.

Article (59):

The financial officer monitors branch finances in coordination with branch managers to provide support in accordance with the Federation's capabilities. The officer may also request to appoint a new staff member when necessary.

Article (60):

The financial officer prepares the Federation's annual budget report at the end of each year and submits it to the President, who then presents it to the Supreme Supervisory Council for approval and submission to relevant authorities in the country of registration.

Title Five

Archiving

Article (61):

The Archive Department maintains complete records of all Federation documents related to councils, departments, and branches, as well as login credentials, stored in a dedicated file. A copy is given to each newly appointed Secretary General, and the Chair of the Supervisory Council retains a copy.

Article (62):

Each outgoing Federation President delivers only the archival materials relevant to their term. These materials are submitted by the Federation Secretary to the Follow-Up Department at the end of the presidency.

Article (63):

Every department, branch, and center must send a copy of each official document issued to the Archive Department, which in turn sends a copy to the Federation Secretary.

Title Six

Miscellaneous Provisions

Article (64):

Every practitioner or connoisseur of any form of culture is eligible for membership in the Federation. Honorary memberships may be granted to intellectuals who are not native speakers of Arabic, provided they demonstrate a commitment to the Federation's goals and a willingness to contribute to its cultural activities and programs, in accordance with the conditions and procedures stipulated in the basic and internal regulations.

Article (65):

The Federation respects the privacy of all its members.

Article (66):

The Federation is not responsible for the personal opinions expressed by its members.

Article (67):

Volunteering within the Federation does not permit negligence or irresponsibility.

